



ORMOND SCENIC LOOP & TRAIL CORRIDOR MANAGEMENT ENTITY

P.O. Box 1807
Ormond Beach, FL 32175



Chair – Joe Jaynes
Vice-Chair – Laura Bamberger
Secretary – Paula Wehr
Mary-Lu Leveroni - Treasurer

CALL TO ORDER – September 4, 2008

Special meeting of Officers, Board members and Committee Chairs was called to order at 5:34 p.m. by Chairman, Joe Jaynes in the Anderson-Price Memorial Building.

ATTENDEES

Laura Bamberger, Richard Benton (OB), Rob Bird, Richard Gardner, Joe & Karon Jaynes, Ann Kashmer, Mary-Lu Leveroni, Terry Mercer, Marty Price, Paula Wehr

SPECIAL MEETING ISSUES

IRS 501(c)(3) Application

Mary-Lu Leveroni completed the IRS application and will submit it along with a copy of the by-laws, a roster of Board members and \$300 check. **Action: We need a written conflict of interest statement. Ann Kashmer will supply a draft statement for review.**

CME Annual Report Submittal

Our first report is due by 5:00 p.m. on October 1 via the FDOT online site. 2007 reports from other CMEs can be reviewed at <http://denver.c-b.com/fdotscenic/>. Sign in as a guest, then click on "Report Status" link. Rob Bird has drafts for most categories; members gave him additional information to fill in some blanks. **Action: Rob Bird will distribute drafts of each section. Board members and committee chairs to provide corrections, comments, additions.**

Florida Dept of Agriculture/Consumer Services Annual Registration Renewal

Mary-Lu will file online. Our deadline for renewal is 9/27/08. This registration is required for many organizations which want to solicit funds. See <http://www.800helpfla.com/socbus.html> for details.

Grants

Richard Gardner completed the C-GAIN application and selected 22 keywords. The County database will notify him regularly of any grant opportunities which match the keywords. Richard will research local foundation websites for grant money. MPO has a Small Grants Program. **Action: Joe Jaynes will contact Karl D. Welzenbach, Executive Director, to request OSLT be placed on the agenda for transportation related funds** (i.e.: repair sidewalks on N. Beach Street, improvements for parking on A1A.) Kristee Booth will assist Richard & sub-committee with preparing first applications. Paula Wehr moved, seconded by Richard Gardner that the Grant sub-committee will bring all grant requests for \$1,000 or more to the full Board for approval before preparing an application, but grant applications under \$1,000 will be submitted at the discretion of the sub-committee. Motion passed unanimously.

Newsletter

Marty Price will provide a draft one-page newsletter for review at the October meeting. It was suggested that we include the newsletter with the OB water bills to reach not only all property owners on the corridor but other interested citizens as well. **Action: Joe will contact Paul Lane, Finance Director, for approval and to obtain details regarding paper size, printing, folding, etc.**

Administrative Issues

Paula and Joe proposed a revision to the by-laws to include Committee Chairs as Board members and to define our conflict of interest policy. **Action: Paula will provide a revised draft before the September meeting.**

Annual Priority Projects List

A review/edit of the priority list at the January Annual Meeting.

Member and Public Comments

Marty Price recommends that OSLT plant at least one tree to commemorate Florida's Arbor Day on January 16, 2009 (3rd Friday in January each year.)

ADJOURN: Meeting was adjourned at 7:50 p.m.

Submitted by Paula Wehr
Secretary